

Privacy Notice - Data Protection Act 1998

We, Churchstanton Primary School, are the Data Controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data and use it to:

- Support your teaching and learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, special educational needs and any relevant medical information.

The School has a duty of care to all of their pupils, and this care comes into being everyday at the start of the school day and whilst the pupil is on school premises.

If you require any further information, please contact the school.

We will not give information about you to anyone outside the school without your consent unless the law and our rules allow us to.

We are required by law to pass some of your information to the Local Authority and the Department for Education (DfE). If you want to see a copy of the information we hold and share about you then please contact the school office. If you require more information about how the Local Authority (LA) and/or DfE store and use your information, then please go to the following websites:

www.somerset.gov.uk

www.education.gov.uk

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DFE
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Email: info@education.gsi.gov.uk
Telephone: 0870 000 2288